



<i>The Classical Academy</i>	<i>Policies and Procedures</i>
Policy Name:	Medical Exemption Procedures for Student Use of Cell Phones
Policy Number:	JICJ-TCA-E1
Original Date:	08/01/2023
Last Reviewed:	08/01/2023
Category:	Students
Cabinet Level Owner:	Director of Academic Services

A parent/guardian may apply for a medical exemption to Policy JICJ-TCA-B in order for a student to have access to a cell phone during school hours.

EXEMPTION REQUEST

To submit a request, a parent/guardian must fill out [Form JICJ-TCA-E2](#). One form should be submitted for each student.

The Principal, Head Nurse, and Director of Student Support Services will evaluate the request based on the medical reason from the parent/guardian, combined with a knowledge of a student’s health plan, 504 plan, IEP plan, and/or medical documentation submitted. A recommendation from a medical professional does not automatically guarantee approval by the administration. The Principal will make the final determination. Each administrator may select a designee to make a determination if and when the administrator is not available.

Within ten (10) business days of the request, the Principal will notify the parent/guardian of approval or denial of the request, the length of the exemption, and a summary rationale.

Once a parent has gone through the request for an exemption, all future requests for an exemption for the student will only be considered if there is a change in the student’s health status.

Cross References

- JICDA-TCA Student Code of Conduct
- JICJ-TCA-B TCA Board Policy Regarding Student Use of Cell Phones
- JICJ-TCA-R Disciplinary Procedures Regarding Student Use of Cell Phones
- JICJ-TCA-E2 Medical Exemption Request Form

Policy Revision History

<i>Date</i>	<i>Revision Details</i>	<i>Revised By</i>
8/1/2023	Creation of policy	Director of Academic Services